

Acceptable Use of Computers, the Internet, and Electronic Mail

Parent Permission Form

We are pleased to offer students access to a computer network for electronic mail and access to the Internet for academic purposes. To gain access to the Internet, all students must obtain parental permission as verified by the signatures on the form below. Should a parent prefer that a student not have e-mail and Internet access, use of the computers is still possible for more traditional purposes such as word processing.

What are the rules?

Privacy—Network storage areas may be treated like school lockers. Network administrators may review communications to maintain system integrity and will insure that students are using the system responsibly.

Storage capacity—Users are expected to remain within allocated disk space and delete e-mail or other material which takes up excessive storage space.

Illegal copying—Students should never download or install any commercial software, shareware, or freeware onto network drives or disks, unless they have written permission from the Network Administrator. Nor should students copy other people's work or intrude into other people's files.

Inappropriate materials or language—No profane, abusive or impolite language should be used to communicate nor should materials be accessed which are not in line with the rules of school behavior. A good rule to follow is never view, send, or access materials which you would not want your teachers and parents to see. Should students encounter inappropriate material by accident, they should report it their teacher immediately. Failure to do so could result in lost of computer privileges and other disciplinary action.

Rules of appropriate use. These are guidelines to follow to prevent the loss of network privileges at school:

1. Do not use a computer to harm other people or their work.
2. Do not damage the computer or the network in any way.
3. Do not interfere with the operation of the network by installing illegal software, shareware, or freeware.
4. Do not violate copyright laws.
5. Do not view, send, or display offensive messages or pictures.
6. Do not share your password with another person.
7. Do not waste limited resources such as disk space or printing capacity.
8. Do not trespass in others' folders, work, or files.
9. Do notify an adult immediately, if by accident, you encounter materials which violate the rules of appropriate use.
10. Do not access chat rooms or instant messages.

Be prepared to be held accountable for your actions and for the loss of privileges
if the Rules of Appropriate Use are violated.

As a parent or guardian of a student at school, I have read the above information about the appropriate use of computers at Pershing and I understand this agreement will be kept on file at the school. (Questions should be directed to the principal for clarification.)

Check one:

My child may access the Internet at school for academic purposes according to the rules outlined.

I would prefer that my child not use the Internet while at school.

Parent name (print) _____ Date _____

Parent signature _____

As a user of the school computer network, I agree to comply with the above stated rules and to use the network in a constructive manner.

Student name (print) _____ Date _____

Student signature _____

Homeroom Teacher _____

NOTE: Students will be asked to show proof of parent permission before being allowed to use the Internet at school.